



Dunn's Cabinetry Design Studio – Process Agreement

dc Design Studio is dedicated to giving you the best possible experience in purchasing your cabinetry. In an effort to accomplish this goal, we have outlined our process so that you will know what to expect and when to expect it.

My role as your designer is to gather information from you to help guide you to the cabinet supplier that best fits your personal needs concerning the function, fashion, and budget.

1st Meeting: Design Selection: APPROX 1 -2 HOURS depending on project size

We will discuss your prior experience with cabinetry and examine potential options as we go through our design selections. I want to make sure that you have all of the information needed to make informed decisions regarding your project, space, cabinetry quality, value and overall project pricing. To do so, we will accomplish the following during our first meeting:

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| √ Define Project Needs | √ Review & sign Design process agreement |
| √ Determine Project Budget | |
| √ Choose Cabinet Style, Wood Species, and Finish | √ Please bring rough dimensions of your space or floor plans or blue print |

The complexity of your project will dictate how many meetings and how much time we would need to finalize your design. I will contact you to schedule a 2nd meeting once your design is completed. This is normally completed within 2-3 weeks.

2nd Meeting: Design Presentation

I will provide you with a quote & show rendering for your project. No drawings or renderings will be released at this time. At this time If you have changes to the design or cabinetry that you would like requoted & would like to continue with the design changes, a \$500.00 nonrefundable **CONTINUATION FEE** is required. **The fee goes towards the purchase of the cabinetry if no cabinetry is purchased it is non – refundable**

At any time you can request copies of the Layouts & renderings with the **DESIGN RELEASE FEE** which is a total payment of \$3,000.00 **The fee goes towards the purchase of the cabinetry if no cabinetry is purchased it is non – refundable**

Measurement and Ordering Procedures

Once interior walls are constructed (in new construction) or demolished (on remodels involving moving walls & layout revisions), I will do a final field measure upon receiving a **50% deposit** on your cabinet order. **Once this 50 % deposit is received, we can release perspectives & dimensioned drawings.** I will notify you if any changes are needed to the original design based on the field measure and will proceed to order your dream cabinets. Depending on the supplier of you choose, the cabinets will arrive in 3-6 weeks. Balance due is required at 30 days after our receiving of the product

We will come out if needed to go over the installation with carpenters at **NO CHARGE** to ensure the cabinetry and molding are used appropriately in accordance with your order. Once all of the cabinetry is installed, we will schedule the field measure for your countertops. At this time, we request that the sinks and faucets for your project are onsite. After the field measure for the tops, It takes approximately 1-3 weeks from the time of measure to receive your countertops depending on the material and fabricators schedule.

X _____
Customer has read & agrees to the terms above

dc Design Studio at Dunn Lumber thanks you for allowing us to help you attain your cabinetry dreams.

1/2021